Successful Training Outcomes Using Technology

Presented by
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Go to www.menti.com and use the code 22 43 82
Benefits of Attending Today’s Presentation

- Know how to successfully convert paper training material into digital training material without any additional costs.

- Learn the cost savings analysis for converting to digital training material.

- Discuss best practices in the utilization of technology within training.
County Population (2018):

2,450,758

(95% Urban; 5% rural)

- 2nd largest County in CA by area
  - Land area in square miles is 7,207

- 4th most populous county statewide

- 10th largest populous county nationwide

- 4.8% Unemployment Rate
Bridging the Knowledge/Skills Gap
<table>
<thead>
<tr>
<th>Unit</th>
<th>Item</th>
<th>Cost Per Unit</th>
<th>Quantity Needed</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Ream (500 pgs)</td>
<td>3 Hole Paper</td>
<td>$3.01</td>
<td>1.5</td>
<td>$4.52</td>
</tr>
<tr>
<td>1 Binder</td>
<td>3-Inch Binder</td>
<td>$2.55</td>
<td>1</td>
<td>$2.55</td>
</tr>
<tr>
<td>4 Pack Ink</td>
<td>Color Toner</td>
<td>$249.00</td>
<td>0.005</td>
<td>$1.31</td>
</tr>
<tr>
<td>Minutes</td>
<td>Copy Time</td>
<td>$0.31</td>
<td>11</td>
<td>$3.41</td>
</tr>
<tr>
<td>Minutes</td>
<td>Assembly Time</td>
<td>$0.31</td>
<td>2.33</td>
<td>$0.72</td>
</tr>
</tbody>
</table>

$12.51
<table>
<thead>
<tr>
<th>Unit</th>
<th>Item</th>
<th>Cost Per Unit</th>
<th>Quantity Needed</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Thumb drive</td>
<td>$6.65</td>
<td>1</td>
<td>$6.65</td>
</tr>
</tbody>
</table>
Cost Comparison

30 Students with 9 binders each* = 270 binders

270 binders x $12.51 = $3,377.70

30 Students with 1 thumb drive each* = 30 thumb drives

30 thumb drives x $6.65 = $199.50

*Estimated for supplies for One (1) Dual Program Induction Training (12 weeks) with 30 learners.
Cost Savings Using e-Books

FY 16/17 Training Materials Budget: $75,000
- $8,146 (11%)
- $66,854 (89%)

FY 17/18 Training Materials Budget: $68,856
- $40,860 (59%)
- $27,996 (41%)

FY 18/19 Training Materials Budget: $53,356
- $45,663 (86%)
- $7,693 (14%)
e-Book Format & Functionality
Adobe Acrobat Reader provides practical and functional edit tools in an easy to use format.

- Quickly reference prior subjects with hyperlinks
- Take notes directly on specific pages
- Highlight and Underline key terminology and important policies
- Strikethrough when required due to policy or procedure changes
The e-Book was useful in helping me comprehend Policies & Procedures.
I still utilize the e-Book, Reference Guides, Job Aids and/or Handouts I received to assist me with case processing.
Microlearning

"The capacity to learn is a gift; the ability to learn is a skill, the willingness to learn is a choice..."
-Erland Herbert
Microlearning
Microlearning

How to Complete the Eligibility Status Report SAR 7
Microlearning

CAPP
the California Alternative Payment Program
Microlearning

DIY: Do It Yourself

Self-Service Options
Microlearning
Digital Job Aids

- MCFresh Job Aid.pdf
- McFresh Job Aid Flyer.pdf
Summary of Benefits

- Environmental Friendly
- Reduces staffing and supply costs
- Trains fundamental computer skills
- Trainers have the ability to continuously revise curriculum
- Allows users to interact with their materials
- Accommodates a variety of learning styles
- Portability/Accessibility
Q & A

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“The best way to have a good idea is to have a lot of ideas.”
Dr. Linus Pauling
How was your experience today?