

OPERATIONAL AGREEMENT  
BETWEEN  
LOS ANGELES SHERIFF'S  
DEPARTMENT  
Herein referred to as "LASD"  
AND  
LONG BEACH POLICE DEPARTMENT  
Herein referred to as "LBDP"  
AND  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES  
Herein referred to as "DCFS"  
AND  
DEPARTMENT OF PROBATION  
Herein referred to as "Probation"  
AND  
DEPARTMENT OF HEALTH SERVICES  
Herein referred to as "DHS"  
AND  
SAVING INNOCENCE  
AND  
TRINITY YOUTH SERVICES  
FOR

**Los Angeles County Commercially Sexually Exploited Children  
(CSEC) Law Enforcement First Responder Protocol**

WHEREAS, in November 2012, the Los Angeles County Board of Supervisors (BOS) established the Sex Trafficking Task Force led by Probation and DCFS. The BOS charged the Task Force with creating a countywide interagency response model to assist CSEC, which includes the collection of data and provision of training to all agencies who serve these youth.

WHEREAS, on September 24, 2013, the BOS directed the Chief Executive Officer (CEO) to coordinate with the Sex Trafficking Task Force and Probation, DCFS, Public Social Services, DMH, Public Health, DHS, District Attorney, County Counsel and LASD to create the Los Angeles County multi-agency response model to combat the sex trafficking of children and to report back in 90 days on the proposed model and implementation plan.

WHEREAS, the parties to this Agreement, LASD, LBDP, DCFS, Probation, DHS, Trinity Youth Services, and Saving Innocence, a non-profit organization dedicated to providing emergency crisis response services to CSEC in Los Angeles County, in order to implement this Operational Agreement have created the attached Law Enforcement First Responder Protocol as a first step for a victim-centered, multi-agency response model within the County, which may be revised as needed. The First Responder Protocol will serve to guide law enforcement, County agencies, and community-based

partners on appropriate steps to take within the first 72 hours of interfacing with an identified or suspected CSEC. The Operational Agreement and protocol reflect Los Angeles County's commitment to treating commercially sexually exploited children who have been exposed to severe violence, threats, and trauma, as victims of child abuse and human trafficking, rather than criminalizing them as delinquents. The First Responder Protocol will be operated within identified pilot areas.

WHEREAS, this Agreement defines the mutually agreed upon collaboration and responsibilities of the Parties to implement the First Responder Protocol. These cooperative activities under this Agreement shall be implemented at no additional cost to the Parties. It is not intended to establish legal duties or otherwise alter the respective responsibilities of the Parties.

WHEREAS, in order to implement the First Responder Protocol and to allow for the sharing of information among the Parties, it is the purpose of this Agreement to form a multidisciplinary personnel team to investigate reports of suspected child abuse and neglect.

Now, therefore, each party agrees to enter into this Operational Agreement and provide the services contained herein:

## **LAW ENFORCEMENT RESPONSIBILITIES**

The law enforcement agencies that are a party to this Agreement are the Los Angeles County Sheriff's Department-Century and Compton Stations and the Long Beach Police Department. LASD and LBPD agree to:

1. Designate law enforcement officials to support and resolve issues with implementation of the First Responder Protocols. They will also be responsible for approving or denying non-material change requests to this Agreement.

a. **For LASD-Century Station:**

Todd Deeds, Lieutenant  
11703 S. Alameda Street  
Lynwood, CA 90262  
(323) 568-4800  
tddeeds@asd.org

b. **For LASD-Compton Station:**

Carmichael Octave, Lieutenant  
301 S. Willowbrook Avenue  
Compton, CA 90220  
(310) 605-6568  
csoctave@asd.org

c. **For LBPD:**

Richard Farfan, Commander  
400 W. Broadway  
Long Beach, CA 90802  
(562) 570-7217  
[Rick.Farfan@longbeach.gov](mailto:Rick.Farfan@longbeach.gov)

2. Assign personnel who have been trained to recognize the signs and symptoms of commercial sexual exploitation in order to engage any suspected CSEC using best practice approaches.
3. Conduct an initial investigation in accordance with internal protocols.
  - a. Make best efforts to obtain the identity of the child, including using a Blue Check device if available.
4. Give notice to the investigating officer:
  - a. LBPD: This occurs automatically in Long Beach (VICE).
  - b. LASD: Notification to Vice Lieutenant and/or Vice Sergeant under certain circumstances pursuant to department protocols as described in L.A. County Sheriff's Unit Orders.
5. Assess the urgency of the child's medical needs:
  - a. If there is evidence of a sexual assault, follow applicable Department protocols. The law enforcement agency that interacts with the youth is responsible for transporting the child and requesting a forensic exam.
  - b. The child must be taken to the emergency room or Sexual Assault Response (SAR) site as soon as possible if:
    - (1) There was genital-genital or genital-mouth contact between a person and the child in the last 72 hours.
    - (2) There was unprotected genital-genital contact within the past 5 days.
    - (3) The child appears to need immediate medical treatment for any other reason.
6. Request an Emergency Protective Order pursuant to California Family Code §6250, if the child identifies the trafficker.
7. If the child is 10 years of age or older, the officer shall complete an advisement of rights. The child has a right to make two phone calls, except where physically impossible. One call will be to a parent, guardian, or responsible relative; and the other call will be to an attorney.

8. Follow department protocol to ascertain the child's real age, if the child reports to being over the age of 18 years old, but there is any indication that the child is a minor.
9. Use the following guidelines, if the investigation uncovers potential crimes or offenses committed by the child:
  - a. For misdemeanors: After engaging the child, law enforcement will use discretion to decide whether to detain.
  - b. For felonies: If the child is 14 years of age or older and is taken into custody for the personal use of a firearm in the commission or attempted commission of a felony or any offense listed in Welf. & Inst. Code § 707(b), then law enforcement must detain the child.
10. Contact the child's parent, guardian or caregiver to notify them that the child was found. Notify parent of staging area location, if it is safe to do so.
11. Complete an advisement of the child's constitutional rights, including the right to stay silent, if the officer takes the child into temporary custody because the officer has reasonable cause to believe the child falls under Welf. & Inst. Code § 602, or that the child has violated an order of the juvenile court or escaped from any commitment ordered by the juvenile court.
12. Report suspected abuse to the DCFS Child Protection Hotline.
  - a. Use specified triggering language, identify reporting law enforcement agency (LASD- Century Station, LASD-Compton Station or LBPD) and state that the officer has a suspected CSEC in custody in the pilot area.
  - b. Provide the location of the staging area where the child will be in one hour from the call.
13. Transport the child to the identified staging area.
14. Interface with DCFS' Multi-Agency Response Team (MART) or the Probation Department's Child Trafficking Unit (CTU), and Saving Innocence representative at the staging area.
15. Participate in the MDT meeting led by either MART or CTU, if necessary.
16. Alert MART/CTU and Saving Innocence representative as soon as the child can be released from police station so that they can transport the child to selected placement. Help with transporting the child, if determined necessary
17. Follow policies for temporary involuntary commitment under the Lanterman-Petris Short Act if, at any point, the child presents as a danger to self or others.

## **DCFS RESPONSIBILITIES**

DCFS, as a co-lead department, including employees that are part of the Child

Protection Hotline Staff or the Multi-Agency Response Team, agrees to:

Designate Program Managers to support and resolve issues with the implementation of the First Responder Protocol. The Program Manager will also be responsible to serve as one of the Co-Lead Program Managers to perform the duties stated in the General Terms, subsections 3 and 4.

1. a. For the Child Protection Hotline:

Roberta Medina, Deputy Director  
Bureau of Specialized Response Services  
1933 S. Broadway Avenue  
Los Angeles, CA 90007  
(213)-765-7378  
MedinR@dcfs.lacounty.gov

- b. For the Multi-Agency Response Team:

Diane Iglesias, Senior Deputy Director  
Dept. of Children and Family Services  
425 Shatto Place  
Los Angeles, CA 90020  
(213) 351-5711  
iglesiasd@dcfs.lacounty.gov

2. Assign personnel who have been trained to recognize the signs and symptoms of commercial sexual exploitation in order to engage any suspected CSEC using best practice approaches.

3. Duties of the DCFS Child Protection Hotline Staff:

- A. Upon receipt of a hotline call about a CSEC and determine whether or not the case is located within the Pilot Area:

- a) The case falls within Pilot Area if:

- (1) Incident occurred in Compton or Long Beach; or
      - (2) LASD (Century or Compton Station) or LBPD makes the referral.

- b) If case did not come from Pilot Area, follow standard Hotline Department Response.

- B. If the call is about a CSEC within the pilot area, the hotline worker will initiate a CSEC Expedited Response by taking the following steps:
    - a) Obtain demographic information and allegation information.
    - b) Flag as "Commercially Sexually Exploited Child-CSEC" using Special Projects Code when triggering language ("CSEC in custody in the Pilot area") is used by the caller.
    - c) Initiate CSEC Expedited Form.
    - d) Utilize CWS/CMS to determine if the child has an open or prior case with DCFS.
    - e) When the child does not have a DCFS case, call the Probation Pre-Release Center (PRC) to determine whether the child has an open delinquency case or is involved with Probation.
    - f) Determine which agency to contact (Probation's CTU or DCFS's MART Unit).
  - C. If the child is under DCFS jurisdiction; or the child is under dual jurisdiction and DCFS is the lead agency; or the child is unknown to both DCFS and Probation:
    - a) Notify the MART Unit and request presence at the staging area within ninety (90) minutes to lead the MDT.
    - b) Send an email notification to existing social worker, if there is one.
  - D. If the child is under Probation jurisdiction or is under dual jurisdiction and Probation is the lead agency:
    - a) Notify Probation's Child Trafficking Unit (CTU) by phone and email, and request presence at the staging area within ninety (90) minutes to lead the MDT.
  - E. Complete the CSEC Expedited Form.
  - F. Distribute the CSEC Expedited Form to responding agency (DCFS MART Unit or Probation CTU).
4. Duties of the DCFS Multi-Agency Response Team (MART):
- A. Serve as the investigatory body whenever a CSEC case is referred to the DCFS Child Protection Hotline from the Pilot Area and the child:

- a) Is currently under DCFS jurisdiction;
  - b) Is currently under dual jurisdiction with DCFS designated as the lead agency; or
  - c) The child is unknown to both DCFS and Probation.
- B. Respond to the identified staging area within ninety (90) minutes of being informed by the Child Protection Hotline about a CSEC case.
- C. Immediately notify the Saving Innocence advocate upon being contacted by the Child Protection Hotline.
- D. Notify the parent, guardian, or caregiver of the child's location, if the law enforcement officer was unable to reach them and it is safe to do so.
- E. Initiate the required DCFS assessment for a child abuse investigation per Department protocols. The child must be interviewed separately from the parent or guardian. Determine if it is appropriate to allow the Saving Innocence advocate to be present during the interview with the child.
  - i. Follow standard Department Protocol.
  - ii. If a decision is made to temporarily remove the child from parental custody, the worker will prepare a detention report and submit it to Intake, Detention and Control (IDC) for preparation and filing of a dependency petition.
  - iii. Ascertain whether or not it is appropriate to provide voluntary services to the child and his or her parent or guardian.
    - a. If a decision is made to offer voluntary services, obtain consent from the child and parent or guardian, identify needs, and initiate process
- F. Lead an MDT meeting at the staging area with other members of the MDT team, which may include law enforcement officer, DCFS (MART/ CTU), Probation and Saving Innocence advocate. Determine if it is appropriate to include the child, parent, guardian or other caretaker in the MDT while discussing placement issues.
- G. If the parent is present, follow Department protocols to obtain signed consent for health care and authorization to release protected health information. If parent is not present, check the child's file to determine whether there is a valid signed consent and release.

- H. Arrange for transportation to the selected placement or the child's home as soon as the law enforcement officer indicates that the child can be moved from the staging area.
- I. Lead a safety planning meeting at the placement that includes the child, the caregiver, or placement staff, as well as the Saving Innocence advocate. Provide each participant with a copy of the safety plan.
- J. Call the provided DHS scheduling number to arrange for an appointment at the Hub for the next day or if appropriate, on the same day. Prepare a Coordinated Services Action Team (CSAT) packet to present to DHS at the Medical Hub.
- K. Administer the Mental Health Screening Tool (MHST) before taking the child to the DHS Medical Hub if there is no record of a prior MHST.
- L. Coordinate with the Saving Innocence advocate and other applicable parties to organize a follow-up MDT.
- M. Follow policies for temporary involuntary commitment under the Lanterman-Petris Short Act if, at any point, the child presents as a danger to self or others.

## **PROBATION DEPARTMENT RESPONSIBILITIES**

Probation agrees to:

1. Designate a Program Manager to lead and support the Sex Trafficking Task Force with the implementation of the First Responder Protocols. The Program Manager will also be responsible to serve as one of the Co-Lead Program Managers to perform the duties stated in the General Terms, subsections 3 and 4.
  - a. Michelle Guymon, Director  
Probation Headquarters – 9150 E. Imperial Hwy.  
Downey, CA 90242  
(661) 236-5405  
[Michelle.Guymon@probation.lacounty.gov](mailto:Michelle.Guymon@probation.lacounty.gov)
2. Assign personnel who have been trained to recognize the signs and symptoms of commercial sexual exploitation in order to engage any suspected CSEC using best practice approaches.
3. Respond to the identified staging area within ninety (90) minutes of being informed by the Child Protection Hotline about a CSEC case.
4. Immediately contact the Saving Innocence advocate upon being contacted by the Child Protection Hotline.

5. Notify parent, guardian, or caregiver of the child's location, if the law enforcement officer was unable to reach them and it is safe to do so.
6. Lead an MDT meeting at the staging area with other members of the MDT team, which may include law enforcement officer, DCFS (MART/ CTU), Probation and the Saving Innocence advocate. Determine if it is appropriate to include the child, parent, guardian or other caretaker in the MDT while discussing placement issues.
7. Contact DCFS MART Unit if there is any indication of neglect or child abuse.
8. If the parent is present, obtain signed consent for health care and authorization to release protected health information. If parent is not present, check the child's file to determine whether there is a valid signed consent and release.
9. Arrange for transportation to the selected placement or the child's home as soon as the law enforcement officer indicates that the child can be moved from the identified staging area.
10. Lead a safety planning meeting at the selected placement that includes the child, the caregiver/ placement staff, and the Saving Innocence advocate. Provide each participant with a copy of the safety plan.
11. Call the provided DHS scheduling number to arrange for an appointment at theHub for the next day, or if appropriate on the same day.
12. Coordinate with the Saving Innocence advocate and other applicable parties to organize a follow-up MDT.
13. Follow policies for temporary involuntary commitment under the Lanterman-Petris Short Act if, at any point, the child presents as a danger to self or others.

## **DHS RESPONSIBILITIES**

DHS agrees to:

1. Designate a Program Manager to support and resolve issues with the implementation of the First Responder Protocols. They will also be responsible for approving or denying non-material change requests to this Agreement.
  - a. Karen Bernstein, Director-Special Programs  
313 N. Figueroa St., Room 704  
Los Angeles, CA 90012  
(213) 250-8644  
[kbernstein@ladhs.org](mailto:kbernstein@ladhs.org)
2. With appropriate legal consent or authority, and to the extent it is legally

permissible to do so, DHS will complete a Medical Hub evaluation of the child within seventy-two (72) hours that will include:

- a. A full medical evaluation for sexual abuse, physical abuse, emotional abuse and neglect, if one has not already been done within the previous seventy-two (72) hours.
- b. A comprehensive medical evaluation to screen and treat other urgent and non-urgent medical needs and to evaluate the child's overall well-being and development.
- c. HIV post-exposure prophylaxis treatment if within 72 hours of genital-genital or genital-mouth contact.
- d. Emergency contraception within 120 hours, if needed.
- e. Reproductive health services, including contraception, pregnancy testing, or pregnancy-related services.
- f. Testing and treatment for sexually transmitted infections and HIV.
- g. Coordination with DCFS and/or Probation, and Saving Innocence advocate to arrange for follow-up medical treatment.

## **SAVING INNOCENCE**

The Saving Innocence agrees to:

1. Designate a Program Manager to support and resolve issues with the implementation of the First Responder Protocol. They will also be responsible for approving or denying non-material change requests to this Agreement.
  - a. Kim Biddle, Director  
Saving Innocence  
PO Box 93037  
Los Angeles, CA 90093  
(323) 379-4232  
[kim@savinginnocence.org](mailto:kim@savinginnocence.org)
2. Answer calls 24 hours a day, 7 days a week.
3. Respond to specified location within ninety (90) minutes of receiving the notification call from MART or CTU.
4. Engage the child using best practice approaches, including:
  - a. Explain to the child what will happen during the intake process (MDT meeting, assessment at DHS Medical Hub, etc).

- b. Provide the child with child-friendly information/materials about confidentiality during MDT meeting. Explain to the child that information shared outside of the MDT can be used against the child if he or she is involved in a delinquency or dependency case.
5. Ensure the child's basic needs are met by providing the child with a humanitarian bag which includes a change of clothes.
6. Participate in an MDT meeting at the staging area with other members of the MDT team, which may include law enforcement officer, DCFS (MART/ CTU), Probation, the child, and parent or guardian, if it is appropriate to include the parent or guardian.
7. Remain with the child for the first 72 hours.
  - a. This may include in-person supervision by several advocates at the temporary placement, detention facility or emergency shelter during the first seventy-two (72) hours or follow up the next morning at the family or caregiver's home or the child's placement.
8. Accompany the child to the DHS Hub appointment, if requested by the youth.
9. Coordinate the follow up MDT as the child stabilizes.
10. Provide advocacy services for the first ninety (90) days including case management, crisis stabilization, etc.
11. Determine whether ongoing case management is necessary, and if so, make appropriate referral.
12. Follow policies for temporary involuntary commitment under the Lanterman-Petris Short Act if, at any point, the child presents as a danger to self or others.

### **TRINITY YOUTH SERVICES**

Trinity Youth Services agrees to:

1. Designate a Program Manager to support and resolve issues with the implementation of the First Responder Protocol. They will also be responsible for approving or denying non-material change requests to this Agreement.
  - a. John Neiuber, Chief Executive Officer  
Trinity Youth Services  
P.O. Box 848  
Colton, CA 92324  
(909)-825-5588 Ext. 286

jneiuber@TrinityYS.org

2. Ensure that there are six beds available for CSEC girls in the pilot area. Answer calls from Protocol partners 24 hours a day, 7 days a week.
3. Reserve sufficient space in the placement to accommodate both the CSEC child and the Saving Innocence advocate, who may remain with the child for the first seventy-two (72) hours of placement.
4. Engage the child using best practice approaches, including assigning personnel who have received specialized training on CSEC and their needs.
5. Take an active role in safety planning for all CSEC placed in the home.
6. Provide staff to provide overnight supervision when a CSEC is present as well as additional staffing as needed.
7. Allow a CSEC child to stay at the temporary placement up to thirty (30) days.
8. Participate in safety planning with MART, Probation, Saving Innocence advocate and the child.
9. Follow policies for temporary involuntary commitment under the Lanterman-Petris Short Act if, at any point, the child presents as a danger to self or others.

## **FORMATION OF A MULTI-AGENCY REVIEW COMMITTEE**

In order to best serve CSEC in Los Angeles County, it is imperative that the agencies that interface with these children collaborate. Los Angeles County has formed a countywide task force to more closely coordinate its efforts with respect to victims of child sex trafficking.

To ensure the effectiveness of the First Responder Protocol in the Pilot Area, a County CSEC Multi-Agency Review Committee will be formed. This group will meet on a monthly basis to review the protocol; identify what is working well; discuss any barriers that have arisen; and develop strategies to ensure the protocol runs efficiently. The Review Committee will also be responsible for submitting quarterly reports to the Board of Supervisors to provide details as to the progress of the protocol and to make additional funding requests as needed to meet increased demand.

## **FORMATION OF A CHILD ABUSE MULTIDISCIPLINARY TEAM**

By this Agreement, the parties are establishing a qualified child abuse multidisciplinary team ("MDT"), subject to the provisions contained in Welfare and Institutions Code § 18961.7. The parties agree that each of its staff participating in any convened MDT meeting are qualified under Section 18961.7 to participate in an MDT and have been trained in the prevention, identification or treatment of child abuse and neglect and are

qualified to provide a broad range of services related to child abuse. The purpose of the MDT will be to allow all participating agencies to share confidential information in order to investigate reports of suspected child abuse and neglect for all CSEC cases that are received. Additionally, confidential information that is shared among the participating agencies may be used by DCFS or Probation to make a detention determination. As part of the MDT, confidential information may be utilized to create a safety plan for the child, identify the child's needs for proper placement and treatment, develop a plan to connect the child to appropriate services and determine the appropriate placement for the child. The following guidelines reflect statutory requirements under California law:

1. Given the complexities of the issues involved in CSEC matters, the parties agree there is good cause to extend the 30-day period for members of the MDT to meet, disclose, and exchange information, documents, or any other material that relate to any incident of child abuse reported under the Protocol. This information may be exchanged even though it may also be designated as confidential under state law as long as a member of the MDT having the information reasonably believes it is generally relevant to the prevention, identification, or treatment of child abuse.
2. Any discussion related to the disclosure or exchange of the information or anything that is written down during a team meeting is confidential. Testimony concerning this discussion is inadmissible in any criminal, civil, or juvenile court proceeding.
3. Every MDT team member who either receives information or records regarding children and families in the capacity of an MDT member shall be under the same privacy and confidentiality obligations and subject to the same confidentiality penalties as the person disclosing or providing the information or records.
4. All information or records obtained during the MDT must be maintained in a manner that ensures the maximum protection of privacy and confidentiality rights.
5. Disclosure and exchange of information shall not be made to anyone other than members of the MDT.
6. Under WIC 18964, an MDT may allow a parent, guardian or other caregiver of the child to attend the MDT meeting and provide information, without becoming a member of the MDT. The individual must sign a written statement that he or she will not disclose any confidential information received as a result of attending the meeting.
7. If the youth is a non-minor dependent, the MDT team may have access to confidential records only with the explicit written and informed consent of the non-minor dependent.

## **CONFIDENTIALITY**

1. Each Department and Agency shall maintain the confidentiality of all records

including, but not limited to County records and client records in accordance with all applicable federal, state and local laws, regulations, ordinances, and directives regarding confidentiality.

2. DHS, Law Enforcement, Probation, DCFS, Saving Innocence and Trinity shall comply with all applicable laws pertaining to confidentiality. This shall include, but is not limited to, the confidentiality provisions of Section 827 and Section 10850 of the California Welfare and Institutions Code and California Department of Social Services Manual of Policies and Procedures Division 19, Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), Section 13402 of Title XII of Division A and Title IV of Division B, the Health Information Technology for Economic and Clinical Health Act ("HITECH") of the American Recovery and Reinvestment Act of 2009 (Pub. L. 111-5), the Confidentiality of Medical Information Act, Cal. Civ. Code 56 et seq. ("CMIA"); and Health and Safety Code section 123100 et seq, among others, as applicable, which require the parties to protect and safeguard both child abuse and patient medical information and prevent unauthorized access to such information.
3. Each department shall maintain the confidentiality of all reports, information and data received, prepared or assembled pursuant to this Agreement and will work to prevent re-disclosure of such information except as required or permitted by law, including but not limited to the Public Records Act, Government Code 6250 et seq. Records and information includes, but is not limited to any information regarding a child or family who has received services from either DCFS or Probation that becomes known to any other department during the course of providing services to the child or family.
4. Any breaches or suspected breaches of confidentiality will be cross-reported immediately to each impacted department so there is no delay in the impacted department's ability to meet its statutory reporting obligations. Such breaches or suspected breaches, to the extent it is legally permissible to do so, shall be reviewed by the impacted department and DCFS, and the department and/or departments will work together to develop and implement a corrective action plan.

## **GENERAL TERMS**

The Operational Agreement shall be effective August 15, 2014, and will remain in effect until August 1, 2016 or as subsequently amended in accord with Section 2 below, with automatic renewals each subsequent year for a total of five years through August 31, 2021.

1. Any party may terminate its participation in this Operational Agreement by giving ninety-day (90-day) prior notice to the other parties.
2. It is mutually agreed that for any material change this Operational Agreement may be modified or amended upon the written mutual consent of the parties hereto.

3. For any non-material change, a written request by e-mail or letter from one party to the Co-Lead Program Managers from DCFS and Probation must be made. The Co-Lead Program Managers will distribute the request to the affected Parties, who will have five (5) business days to approve or deny the request, a non-response will be considered approval. Once approved by the other affected Parties, a Change Notice may be issued and signed by the co-lead Program Managers. Any disputes will be mediated through the CEO's office.
4. Notification of staffing and/or Protocol changes may be requested by e-mail or letter from one party to the co-lead Program Managers from DCFS and Probation, who may issue, sign and distribute the Change Notice to all Parties to this Agreement through e-mail or letter within ten (10) business days of the request.
5. With the exception of the obligations set forth in this Agreement, this Agreement contains the entire agreement and understanding concerning the subject matter among the parties and supersedes and replaces all prior negotiations and proposed agreements, whether oral or written. Each of the parties hereto acknowledges that no other party, nor any agent or attorney of any other party, has made any promise, representation or warrant whatsoever, express or implied, not contained herein, concerning the subject matter hereof, to induce them to execute this Agreement, and acknowledges that this Agreement has not been executed in reliance upon any such promise, representation or warranty not contained herein.
6. This Agreement may be executed in one or more counterparts, all of which counterparts shall be deemed to be one instrument and shall constitute one agreement with the same force and effects as if all signatures have been entered in one document. The parties further agree that a faxed signature shall have the same force and effect as an original.

7. Signatures by Department Heads and Authorized Representative

**Department of Health Services**

Dated: \_\_\_\_\_, 2014

By: \_\_\_\_\_  
Mark Ghaly, M.D.  
Director of Community Health &  
Integrated Programs

**Department of Children and Family  
Services**

Dated: \_\_\_\_\_, 2014

By: \_\_\_\_\_  
Philip L. Browning  
Director

**Department of Probation**

Dated: \_\_\_\_\_, 2014

By: \_\_\_\_\_  
Jerry Powers  
Chief Probation Officer

**Los Angeles Sheriff's Department**

Dated: \_\_\_\_\_, 2014

By: \_\_\_\_\_  
John L. Scott  
Sheriff

**Long Beach Police Department**

Dated: \_\_\_\_\_, 2014

By: \_\_\_\_\_  
Jim McDonnell  
Chief of Police

**Saving Innocence**

Dated: \_\_\_\_\_, 2014

By: \_\_\_\_\_  
Kim Biddle  
Director

**Trinity Youth Services**

Dated: \_\_\_\_\_, 2014

By:\_\_\_\_\_

John Neiuber  
Chief Executive Officer